JOB DESCRIPTION

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| **JOB TITLE:** | Supervisor Pools & Decks |
| **MANAGER’S TITLE:** | Housekeeping Manager |
| **DEPARTMENT NAME:** | Housekeeping |
| **REPORTS TO :** | Assistant Housekeeping Manager and above |
| **BASIC PURPOSE:** The Supervisor Pools & Decks supervises team members working on the open decks. | |
| **HIS/HER RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:**   * + Completion of special tasks as set by the onboard housekeeping management and reporting of problems performing these tasks.   + Supervision of housekeeping operation on open deck areas (verandas, external swimming pools, whirlpool areas etc) and supervision of team members working on the open decks.   + Training and development of team members.   + Ensure a safe operation on the open decks and maintain cleanliness of housekeeping cleaning equipment and lockers located in the open deck areas.   + Ensure that team members comply with the garbage management program, with particular emphasis on garbage separation.   + Report all maintenance issues to Assistant Housekeeping Managers.   + Follow USPH procedures as directed in The Vessel Sanitation Manual.   + Ensure that chlorine, bromide and PH levels in the pools and whirlpools are maintained according to the USPH requirements. Maintain the pool logs.   + Ensure that “Port Operation Restrictions” are followed during cleaning of the open decks.   + Ensure that swimming pools and water slide operations are supervised and monitored according to CCL policies.   + Ensure that swimming pools, towel counter, whirlpools and water slide are open and closed in timely manner.   + Supervision and control of the beach towel operation on the open decks.   + Ensure that all chemicals used on the open decks are properly labeled and stored.   + Ensure that deck chairs are properly stored and secured when not in use.   + Ensure that channels are being cleaned on a daily basis.   + Ensure that all stainless steel, brass and glass areas are free of salt and rust.   + Advice Assistant Housekeeping Manager immediately of any safety concerns involving guests and team members.   + Adhere to all Carnival Service Values at all times.   + Extend appropriate greeting to all guests and crew at every opportunity.   + Apply hospitality standards at all times in guest and crew areas.   + Follow all safety regulations (boat drills, safe operation of RWF etc.) during the course of duty.   + Follow all environmental, USPH and HESS - MS procedures as applicable for position.   + Follow up Time and Attendance policy. | |
| **REPORTING RELATIONSHIPS:**  Assistant Housekeeping Manager  Senior Assistant Housekeeping Manager  Housekeeping Manager | |